

CMP CONSENT FORM

Please read through the following information carefully and sign to indicate you understand and agree to these policies.

Fees

Campbell Medical Practice is a private billing practice. All fees are payable at the time of consultation. Telehealth appointments are charged at the same rate as face-to-face appointments. Pensioners, students, and Centrelink health care card holders will be charged a reduced rate.

	Standard 15 minutes	Long 20 minutes+
Normal	\$110 - Medicare rebate \$43.90	\$195 - Medicare rebate \$84.90
Pensioner/HCC/ Student	\$100 - Medicare rebate \$43.90	\$175 - Medicare rebate \$84.90

Appointments

Normal appointments are 15 minutes. Please inform our staff if you think you may require a longer appointment. Home visits, when necessary, are available.

Telehealth appointments need to be approved by the GP; all existing patients can make this request. Please note patients need to have a face-to-face appointment every 3rd appointment.

If you require an interpreter, please inform our staff.

Please note we hold same day urgent appointments for our regular patients, please call us to access these appointments.

Late Arrival

More than 5 minutes late to a scheduled appointment means you've missed your appointment, you will not be able to see the doctor and your appointment will be rescheduled.

Non-Attendance

If you miss an appointment this will be noted in your file and the following fees will be charged: **Standard \$50, Long \$85, Extended \$110**. Please note that fee will need to be paid BEFORE another appointment can be made.

24hr Cancellation Policy

We require 24 hours' notice to cancel or reschedule any appointments. Failure to do so will attract the following fees: **Standard \$50, Long \$85, Extended \$110**.

Scripts/Referrals

An appointment is required for all prescriptions and referrals.

Telephone Calls

Our practice policy is that our doctors do not take telephone calls from patients. Patients can leave messages for a doctor at reception, and it will be communicated to the doctor or request an appointment with the doctor.

Privacy Policy

Campbell Medical Practice may be required to collect personal information about you (or your child/dependent). Your personal health information may be disclosed to others involved in your healthcare, such as other doctors and health care providers. Further information on how Campbell Medical Practice collects and uses your health information can be found in our privacy policy, available at front reception.

Follow up of Results

Incoming results are checked by the doctors. If action is required, a receptionist will contact you. For urgent recalls, you will be contacted on the day your result comes in, and we will fit you in to see a doctor. Reception staff can only tell patients if a follow up appointment is necessary – they are not able to provide any information on the result.

Emails

Unencrypted email is not a secure form of communication. There is some risk that individually identifiable health information may be misdirected, disclosed to or intercepted by unauthorised third parties. If you accept these risks, please consent us below. You may also consent to emails being sent from us to referring practitioners, such as referrals and other health information as required.

Please check a box:

- ☐ **I ACCEPT** the risk and consent to receiving information via email. I understand I can withdraw my consent at any time. I also accept the risk and consent to my referrals and other health information (only as needed) being sent to a referring practitioner by email. I understand I can withdraw my consent at any time.
- ☐ **I DO NOT ACCEPT EMAIL COMMUNICATION**

Please note: Dr Jaime Pena is an independent clinician who conducts his own medical practice. As they practice independently, they set their own fees. They choose the times they work and make independent clinical judgements.

CONSENT

By signing this form, I acknowledge the above policies of Campbell Medical Practice:

Signed: _____ **Date:** _____

(Patient / Parent / Guardian)

Pt Name: _____ **DOB:** _____